

Poster Presentations and Poster Competition

1 Rules for presentation

1.1 General procedure

- (1) A poster can be presented based only on an accepted paper for the conference – either archival or conference paper.
- (2) Each poster is accompanied by a 1 slide presentation (PowerPoint or PDF format) to be delivered by the chairperson of the corresponding poster session. One of the slides can optionally be devoted to presenting the paper authors.
- (3) Each paper which is accepted for poster presentation will be granted a poster slot provided that it has a duly paid conference fee and the corresponding author or presenter explicitly confirms that the poster will be presented.
- (4) Confirmed poster presentations will not be refunded any part of their fees in case of cancellation.
- (5) Each poster-presenting participant should be reminded of the exact timing of his/her poster session. If the poster session spans more than one continuous time interval, this should be explicitly stated in the programme announcement.
- (6) Each poster must be presented by one of the authors. That includes placing the poster at the proper panel at the requested time, keeping it there the whole day and being present at the poster at the scheduled time.
- (7) Poster session programming committee will strictly vet those not following the guidelines and cancel their participation. If the poster is not displayed and presented, it is automatically cancelled and the corresponding paper will be removed from the proceedings.

1.2 Poster evaluation

- (8) Each poster presentation will be evaluated by the Poster Session Programming Committee.
- (9) Only posters duly presented by at least one of the authors will be evaluated. Posters only displayed with all authors missing will not be considered for the competition.
- (10) Missing posters will be listed on the conference web site.

- (11)The evaluation will be performed in two stages.
- (12)In Stage 1 each Committee Member will be assigned about 10-12 posters and should nominate only 1 for further consideration. The assignment of posters should ensure that each poster is seen by at least two Committee Members. The posters will be sorted in descending order of the number of nominations and the first 7 in the resulting list will be considered for full evaluation in Stage 2.
- (13)Stage 2 of the evaluation involves presentation of the posters to the complete Committee and then all Committee Members provide their nominations for 1-st, 2-nd and 3-rd place posters. Each nomination for 1-st place gets a ranking of 3 points, 2-nd – 2 points and 3-rd, 1 point. First place is awarded to the poster collected most points, while 2-nd and 3-rd place posters are awarded in order of decreasing points.
- (14)At any of the evaluation stages, Committee Members cannot nominate posters where they are co-authors.

1.3 Awards for poster presenters

- (15)The posters ranked in the first three places in the competition will be presented with certificates of the achievement.
- (16)The Poster Session Programming Committee and the conference International Scientific Committee may give additional awards depending on their availability.

2 Poster Session Programming Committee members

The core of the Committee will consist of

- Dr. Petar Varbanov, University of Pannonia, Veszprém, Hungary, Chair
- Prof. Natasa Markovska, Macedonian Academy of Sciences and Arts, Skopje, Macedonia
- Prof. Zvonimir Guzović, University of Zagreb, Zagreb, Croatia

Additionally, Invited Members will be considered for invitation, from the conference attendees. The Core Committee Members will first decide on the number of needed additional members, based on the number of confirmed poster presentation according to Rule (3). Nominations for invitation will be accepted from the Core Committee Members as well as from the members of the International Scientific Committee and chairpersons of Special Sessions. The decision for inviting an Invited Member will be made by voting of the Core Committee Members and needs simple majority.